



REQUEST TO ESTABLISH TENTATIVE GRANT | OTHER CAMPUS

AS496

Disclaimers

- The department/cost center is responsible for all charges if the agreement is not fully executed or if charges are incurred prior to the established begin date.
F&A will not calculate on expenditures posted to tentative grants until the grant is tied to an award.
Payroll charges for an employee with a home company that differs from the company specified in the grant name SHOULD NOT be charged to the requested grant.
o If these charges are anticipated for the project, please check the "Yes" box below to receive further instruction.

Grant Information

Company [] LSUA [] LSUE [] PBRC [] LSUS (Integrow # _____)
Principal Investigator(s)
Co-Principal Investigator(s)
Grant Manager
Project Title
Sponsor
Sub-k Grant(s) Needed [] Sub-k Name(s)
Multi-Company Charges Anticipated* [] Yes [] No
Fringe Benefit Rate* [] Not Allowed Tuition Remission Rate* [] Not Allowed
Requested By Cost Center ID(s)
Contact Phone Contact E-mail

*Form will not be accepted if these fields are not fully completed.

Function/Purpose

Please check all that apply as separate Grants are required for each function identified.

- [] Instruction | FN10 [] Academic Support | FN40 [] Institutional Support | FN70
[] Research | FN20 [] Student Services | FN60 [] Operations of Plant & Maintenance | FN80
[] Public Service | FN30 [] Scholarship/Fellowship | FN90 [] Hospital | FN95

Sponsored Program Accounting (for internal use only)

Grant Name
Grant ID Fund

- [] All Grants [] Cost Sharing [] LSUPBRC Grants Fringe ____% [] Multi-Company - Holding
[] Tentative [] Subawards [] LSUPBRC Grants TR ____%

Finance and Administration • Office of Accounting Services • Sponsored Program Accounting
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