

University employees are **required** to use one of the following contracts. Corporate discount codes are available upon request. Contact your Departmental Business Office.

*Enterprise/National – A link is available on the AP & Travel website and travelers should select their respective campus.

Company	HERTZ <u>www.hertz.com</u> 1-800-654-3131		ENTERPRISE www.enterprise.com 1-800-736-8227		NATIONAL www.nationalcar.com 1-800-227-7368	
Website						
Reservations Phone #						
Vehicle Class	Daily	Weekly	Daily	Airport One- way Daily Rates	Dailv	Airport One- way Daily Rates
Economy/Compact	31.00	155.00	34.65	83.00	34.65	83.00
Intermediate/Standard	33.00	165.00	36.48	83.00	36.48	83.00
Full Size	36.00	180.00	39.37	83.00	39.37	83.00
Premium	60.00	300.00	86.10	129.00	86.10	129.00
Small Pick-up	57.50	287.50	73.70	145.00	73.70	145.00
Large Pick-up	59.00	295.00	78.75	N/A	78.75	N/A
Mini Van	54.00	270.00	68.25	145.00	68.25	145.00
Jeep/Crossover	N/A	N/A	68.25	N/A	68.25	N/A
Small SUV	N/A	N/A	N/A	N/A	N/A	N/A
Midsize/Standard SUV	54.75	273.75	65.10	145.00	65.10	145.00
Full Size SUV	84.50	422.50	90.30	165.00	90.30	165.00
Premium SUV	84.50	422.50	90.30	165.00	90.30	165.00
Compact Hybrid	N/A	N/A	N/A	N/A	N/A	N/A
Intermediate Hybrid	45.00	225.00	51.45	129.00	51.45	129.00
Full Size Hybrid	N/A	N/A	56.70	129.00	56.70	129.00
Electric Vehicle	85.00	425.00	N/A	N/A	N/A	N/A
Cargo Van/HD Cargo Van	N/A	N/A	97.50	N/A	97.50	N/A
HD XL/Mini Cargo Van	N/A	N/A	105.00	N/A	105.00	N/A
Van – 12 Passenger	95.00	475.00	128.10	N/A	128.10	N/A
Van – 15 Passenger	N/A	N/A	147.00	N/A	N/A	N/A

^{*}Contracts do not include international vehicle rentals.

General Notes on Vehicle Rentals:

- A valid driver's license and a major credit card (LaCarte card preferred) are required
- Allowance of 18 or older to drive rental vehicles, with valid driver's license. Renters must be 25 years or older to rent 12 & 15 passenger vans
- Surcharges may apply for certain cities and airports
- Rates include CDW/Damage Waiver Insurance along with 1M Liability Protection Coverage
- Enterprise/National Multiplier Discount: Weekly rentals are charged 5 times the Daily Rate; Monthly rentals are charged 20 times the Daily rate
- Unlimited mileage on all round-trip vehicle rentals
- National Brand One-Way Mileage Charge All vehicle classes listed above include unlimited free miles
- Enterprise/National Home City-One Way Rentals: In state home-city locations have an additional <u>00</u> drop fee for one-way rentals. Out of state home-city locations have an additional **\$125.00** drop fee for one-way rentals
- 24/7 limited Roadside Services
- Non-employee students, University guests, and contractors are encouraged to utilize the out-of-state contracts which includes CDW
 (Collision Damage Waiver) insurance and one-million-dollar (1 million) liability insurance. However, if the contracts are not used non-employee students, University guests, and contractors are encouraged to purchase insurance when renting a vehicle. Please refer to PM-13, Section V, subsection C.3.n. for a list of the reimbursable insurances
- Unauthorized individuals should not be transported in university-owned or rental vehicles. Refer to PM-13 for exceptions to this policy
- Itemized receipts are required