



Office of Academic Affairs

To: Deans and Department Heads

From: Matt Lee
Interim Executive Vice President & Provost

Date: March 18, 2022

Subject: 2022 Faculty DEI Mentoring Awards Call for Nominations

Each year the university recognizes and rewards the outstanding work of its faculty. The Office of Academic Affairs, upon the recommendation of the Faculty Recruiting & Retention subcommittee of the *Diversity Roadmap*, is pleased to announce a call for nominations for two Faculty Diversity, Equity & Inclusion Mentoring awards. These two \$2,500 cash awards will recognize faculty who are making outstanding contributions to the mentoring activities of faculty, staff and/or students from underrepresented groups.

A listing of selection criteria and supporting documentation requirements is attached. Individual students, faculty members, staff members, department heads, or deans may initiate nominations.

All nominations must be channeled through the nominee's department head to the dean's office. Deans will review all nominations for their faculty members and forward the nominations ***no later than Monday, April 4, 2022*** to the Office of Academic Affairs.

The standard ***Faculty Award Nomination Cover Sheet*** must be used, and all materials must be submitted electronically. The final nomination materials for each nominee should be scanned into a single PDF file and labeled with the name of the award and the nominee's last name (e.g. "Faculty DEI Mentoring Award Smith"). ***Prior to the submission deadline, the individual designated to submit nominations on behalf of the dean should contact Erica Hawthorne (ericap@lsu.edu or 8-2320) to be granted access to upload the nominations.***

Recipients will be recognized at the annual University Faculty Awards Ceremony on Wednesday, May 4, 2022. If you have any questions regarding the process, please contact Erica Hawthorne at ericap@lsu.edu or 578-2320.
MRL/mdd

enclosures

2022 Faculty DEI Mentoring Award Supporting Documentation Requirements

Selection Criteria

The award is intended to highlight the quality and dimension of the nominee's active work in the promotion of diversity and inclusion in the LSU community. Award recipients will have to show evidence of their mentoring activities to faculty, staff, and/or students from underrepresented groups over a sustained period of time. Contributions may include, but are not limited to, the following:

- Proof of how the nominee's activities have promoted a welcoming environment that embraces cultural, ethnic, racial, gender, sexual orientation, and other human differences.
- Extent to which the nominee's activities have raised awareness of the importance of diversity and inclusion throughout the LSU community.
- Evidence of the nominee's impact on the university community relating to diversity and inclusion.
- Academic-related work performed with faculty, staff, and/or students from underrepresented groups beyond the classroom, such as thesis/dissertation advising, counseling, field experiences, and student organization sponsorship.
- Evidence of impact on the intellect and professional development of faculty, staff, and/or students from underrepresented groups.

Each nomination must include (in this order):

- Faculty DEI Mentoring Award Nomination Cover Sheet
- A one-page statement summarizing the faculty member's commitment to inclusion and diversity that provides evidence of mentoring efforts to faculty, staff, and/or students from underrepresented groups
- A minimum of two letters of recommendation from faculty, staff, and/or students from underrepresented groups who have worked with the nominee
 - at least one recommendation must be from a faculty member or academic administrator
- A description of innovative mentoring techniques used to promote inclusion and improve experiences of faculty, staff, and/or students from underrepresented groups
- Nominee's curriculum vitae
- List of any diversity training programs in which the nominee has taken part

2022 LSU FACULTY DEI MENTORING AWARD NOMINATION COVER SHEET

Please include a completed cover sheet along with the nominee's supporting documentation.

Nominee Information

Name: _____ Rank: _____

Professor: _____ Associate Professor: _____

Assistant Professor: _____ Instructor: _____

College/School: _____ Dean: _____

Department: _____ Department Head: _____

LSU email address: _____

Nominator Information *Please also attach a letter of nomination.*

Name: _____

Faculty: _____ Staff: _____ Student: _____

Department: _____

LSU E-mail address: _____