


**To:** Deans, Directors, and Department Heads

**From:** Jane Cassidy   
Senior Vice Provost  
Office of Academic Affairs

**Date:** October 17, 2022

**Subject:** 2023 University Faculty Awards Call for Nominations

Each year, the university recognizes and rewards the outstanding work of its faculty. The Office of Academic Affairs is pleased to announce the call for nominations for the following university awards:

- **LSU Distinguished Faculty Award**
- **LSU Alumni Association Faculty Excellence Award**
- **LSU Foundation Distinguished Faculty Teaching Award**
- **LSU Alumni Association Rising Faculty Research Award**
- **Brij Mohan Distinguished Professor Award**
- **H.M. “Hub” Cotton Award for Faculty Excellence**
- **George Deer Distinguished Teaching Award**
- **Outstanding Service-learning Faculty Award**
- **Communication across the Curriculum Outstanding Faculty Award**
- **Faculty Diversity, Equity & Inclusion Mentoring Award**

A faculty member may be nominated for only one of the above-listed awards. A listing of award eligibility and supporting documentation requirements is enclosed. Individual faculty members, department heads, or deans may initiate nominations.

All nominations must be channeled through the nominee’s department head to the dean’s office. Deans will review all nominations for their faculty members and submit the nominations ***no later than Friday, February 10, 2023*** to the Office of Academic Affairs. *(Please note that each college may have its own internal deadline for receiving nominations prior to this date.)*

The standard ***Faculty Award Nomination Cover Sheet*** must be used, and all materials must be submitted electronically via Box. The final nomination materials for each nominee should be combined into a single PDF file and labeled with the nominee’s last name and the name of the award (e.g. “Smith\_Distinguished Faculty Award” or “Smith\_Alumni Professorship”). Please note that two additional standard forms are required for nominations for the Outstanding Service-Learning Faculty Award (see supporting documentation requirements, attached). ***Prior to the submission deadline, the individual designated to submit nominations on behalf of the dean should contact the Office of Academic Affairs at [academicaffairs@lsu.edu](mailto:academicaffairs@lsu.edu) to be granted access to upload the nominations.***

Recipients will be recognized at the annual University Faculty Awards Ceremony in the spring semester. If you have any questions regarding the process, please contact the Office of Academic Affairs at [academicaffairs@lsu.edu](mailto:academicaffairs@lsu.edu).

JWC/eph

*enclosures*

## **2023 University Faculty Awards Eligibility Requirements & Award Amounts**

The **LSU Distinguished Faculty Award** (5 awards) recognizes faculty members with sustained records of excellence in teaching, research, service, and/or any combination of the three. Any full-time faculty member who has not received this award previously is eligible. In addition to the monetary award, each recipient will receive a commemorative watch from the LSU Alumni Association.

The **LSU Alumni Association Faculty Excellence Award** (4 awards) recognizes faculty members for outstanding teaching, research, and/or service. Any full-time faculty members who have not previously received the award and are from any of the following colleges/schools, with at least one-half of their teaching assignments being at the undergraduate level, are eligible. The eligible colleges/schools are Agriculture, Art & Design, Engineering, Ogden Honors College, Human Sciences & Education, Humanities & Social Sciences, Manship School of Mass Communication, Music & Dramatic Arts, E.J. Ourso College of Business, Coast & Environment, Science, and University College.

The **LSU Foundation Distinguished Faculty Teaching Award** (1 award) recognizes a faculty member with superior graduate-level teaching and related activities. Any full-time faculty member who teaches graduate courses, demonstrates distinguished teaching over a period of several years, and has not received this award previously is eligible.

The **LSU Alumni Association Rising Faculty Research Award** (10 awards) recognizes faculty at the rank of assistant professor who have outstanding records of scholarship and published research. Any full-time faculty member at the rank of *assistant professor* is eligible for this award.

The **Brij Mohan Distinguished Professor Award** (1 award) recognizes a full-time faculty member at the rank of *associate professor* who serves as a model for the community in demonstration of a commitment to peace, equality, and social justice. The award shall be for one year, but a recipient may receive this award again if selected by committee and approved by the Office of Academic Affairs.

The **H.M. “Hub” Cotton Award for Faculty Excellence** (1 award) recognizes a faculty member with a distinguished record of teaching, research, administration, public service, or any other outstanding contributions to the university. Any full-time faculty member who has not received this award previously is eligible.

The **George H. Deer Distinguished Teaching Award** (1 award) recognizes a faculty member who teaches courses for which University College students are enrolled, both the Center for Freshman Year (UCFY) and the Center for Advising and Counseling (UCAC). As a general rule, nominations should be restricted to persons having taught University College students in three of the past four regular semesters including the semester in which the award is made.

The **Outstanding Service-Learning Faculty Award** (1 award) recognizes outstanding service-learning contributions by faculty. All full-time LSU faculty members are eligible to apply. Nominees must demonstrate exceptional and sustained commitment to integrating quality service-learning activities in at least one academic course. Service-learning activities must exemplify best practices, have significant community partner input and involvement, and be approved through the Center for Community Engagement, Learning & Leadership.

The **Communication across the Curriculum Outstanding Faculty Award** (1 award) recognizes a faculty member who has contributed and participated in the CxC program in multiple ways, such as teaching Communication-Intensive courses, advising Distinguished Communicator candidates, participating in faculty development initiatives, securing grants to support CxC studios, or publishing CxC-related scholarship. Any CxC faculty member who has not previously received this award is eligible.

The **Faculty Diversity, Equity & Inclusion Mentoring Award** (2 awards) is intended to highlight the quality and dimension of the nominee’s active work in the promotion of diversity and inclusion in the LSU community. Award recipients will have to show evidence of their mentoring activities to faculty, staff, and/or students from underrepresented groups over a sustained period of time.

The monetary amounts for the 2023 awards are as follows:

| <u>AWARD</u>  | <u>AMOUNT</u> | <u>TYPE</u>     |
|---|---------------|-----------------|
| <b>LSU Distinguished Faculty Award</b>  | \$2,000       | salary increase |
| <b>LSU Alumni Association Faculty Excellence Award</b>  | \$2,000       | cash award      |
| <b>LSU Foundation Distinguished Faculty Teaching Award</b>  | \$1,500       | cash award      |
| <b>LSU Alumni Association Rising Faculty Research Award</b>   | \$5,000       | cash award      |
| <b>Brij Mohan Distinguished Professor Award</b><br><i>(Note: This one-time cash award is to be used by the recipient for projects related to social justice.)</i> | \$1,000       | cash award      |
| <b>H.M. “Hub” Cotton Award for Faculty Excellence</b>   | \$1,000       | cash award      |
| <b>George Deer Distinguished Teaching Award</b>   | \$2,000       | cash award      |
| <b>Outstanding Service-Learning Faculty Award</b>   | \$1,500       | cash award      |
| <b>Communication across the Curriculum Faculty Award</b>  | \$1,500       | cash award      |
| <b>Faculty Diversity, Equity &amp; Inclusion Mentoring Award</b>  | \$2,500       | cash award      |

## 2023 Faculty Awards Supporting Documentation Requirements

**LSU Distinguished Faculty Award**  
**LSU Alumni Association Faculty Excellence Award**  
**LSU Foundation Distinguished Faculty Teaching Award**  
**H.M. “Hub” Cotton Award for Faculty Excellence**  
**George Deer Distinguished Teaching Award**

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination\*
- A minimum of four but no more than six total letters of support from the nominee’s:
  - dean (required);
  - department head (required);
  - at least two letters from *former* students (required)
  - colleagues (optional)
- A one-page statement of the nominee’s philosophy of teaching
- The nominee’s curriculum vitae
- Three-year history of student evaluations of the nominee’s teaching effectiveness, including interpretation of any rating scales (i.e. departmental and/or college average with standard deviation)

*\*If nominated by the department head or by the dean, a separate letter of support is not required.*

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### **LSU Alumni Association Rising Faculty Research Award**

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
  - Letter of support from the department head
  - Two letters of support from tenured colleagues
  - Personal statement (no more than one page) by the nominee summarizing past research accomplishments, impact of research on the community, and future research plans
  - The nominee’s curriculum vitae
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### **Brij Mohan Distinguished Professor Award**

Each nomination must include (in this order):

- Faculty Award Nomination Cover Sheet
- A letter of nomination, which includes the following:
  - A brief paragraph summarizing the nominee’s activities and achievements, which are the basis for the nomination.
  - A brief narrative on how the nominee demonstrated a commitment to peace, equality and social justice.
- A minimum of two letters of support, from persons other than the nominee, which directly address how the nominee demonstrated a commitment to peace, equality, and social justice as well as the following two questions:
  - How has the nominee been a role model for the community?
  - What measurable results are attributable to the nominee’s efforts?
- Nominee’s curriculum vitae
- Tentative plans for use of award funds may be stated in nomination materials, although this is not required.

### **Outstanding Service-Learning Faculty Award\*\***

Each nomination should include (in this order):

- Faculty Award Nomination Cover Sheet
- Department Chair/Head and Dean/Director Nomination Approval Sheet (attached)
- A letter of nomination
- Two-page curriculum vita, emphasizing service-learning activities and dissemination of related scholarship
- Table (attached) summarizing service-learning courses taught during the past five years, including dates taught, learning goals accomplished through service-learning, services performed, community partners involved, and number of students engaged
- One or two page statement of exceptional contributions to service-learning scholarship, service-learning instruction, and community impact
- Two letters of support, between one and two pages each: one from a former student and one from a community partner

*\*\*\*\*Nomination packets for this award require two additional standard forms in addition to the Faculty Award Nomination Cover Sheet: 1.) Department Chair and Dean Nomination Approval Sheet and 2.) Table summarizing service-learning courses taught during the past five years.*

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### **Communication across the Curriculum Outstanding Faculty Award**

Each nomination should include (in this order):

- Faculty Awards Nomination Cover Sheet
- A letter of nomination (the nominee may be self- or peer-nominated)
- A statement from the nominee's department chair or dean, indicating an endorsement of the nomination.
- A one- to two-page, single-spaced statement from the nominee detailing her or his participation in and contributions to the CxC program, including the impact of CxC on his or her teaching and on student learning (If self-nominated, this statement serves as the letter of nomination.)
- A resume focused on CxC-related activities
- A minimum of one but no more than three letters of support from students, faculty, or community collaborators

## **Faculty Diversity, Equity & Inclusion Mentoring Award**

### **Selection Criteria**

Contributions may include, but are not limited to, the following:

- Proof of how the nominee's activities have promoted a welcoming environment that embraces cultural, ethnic, racial, gender, sexual orientation, and other human differences.
- Extent to which the nominee's activities have raised awareness of the importance of diversity and inclusion throughout the LSU community.
- Evidence of the nominee's impact on the university community relating to diversity and inclusion.
- Academic-related work performed with faculty, staff, and/or students from underrepresented groups beyond the classroom, such as thesis/dissertation advising, counseling, field experiences, and student organization sponsorship.
- Evidence of impact on the intellect and professional development of faculty, staff, and/or students from underrepresented groups

### **Each nomination must include (in this order):**

- Faculty DEI Mentoring Award Nomination Cover Sheet
- A one-page statement summarizing the faculty member's commitment to inclusion and diversity that provides evidence of mentoring efforts to faculty, staff, and/or students from underrepresented groups
- A minimum of two letters of recommendation from faculty, staff, and/or students from underrepresented groups who have worked with the nominee
  - at least one recommendation must be from a faculty member or academic administrator
- A description of innovative mentoring techniques used to promote inclusion and improve experiences of faculty, staff, and/or students from underrepresented groups
- Nominee's curriculum vitae
- List of any diversity training programs in which the nominee has taken part



Louisiana State University

# 2023 LSU Faculty Award Nomination Cover Sheet

Please include a completed cover sheet along with the nominee's supporting documentation.

## Nominee Information

Name: \_\_\_\_\_

Highest Degree: \_\_\_ PhD \_\_\_ Master's \_\_\_ other (please specify) \_\_\_\_\_

Rank: \_\_\_ Professor \_\_\_ Associate Professor \_\_\_ Assistant Professor \_\_\_ Instructor

College/School: \_\_\_\_\_ Dean: \_\_\_\_\_

Department: \_\_\_\_\_ Department Head: \_\_\_\_\_

LSU email address: \_\_\_\_\_

## Nominator Information Please also attach a letter of nomination, if required.

Name: \_\_\_\_\_

Department: \_\_\_\_\_

LSU E-mail: \_\_\_\_\_

## Type of Nomination

Indicate the award for which this person is being nominated. A faculty member may be nominated for only one of these awards per year.

LSU Alumni Professorship \_\_\_\_\_

LSU Distinguished Faculty Award \_\_\_\_\_

LSU Alumni Association Faculty Excellence Award \_\_\_\_\_

LSU Foundation Distinguished Faculty Teaching Award \_\_\_\_\_

LSU Alumni Association Rising Faculty Research Award \_\_\_\_\_

Brij Mohan Distinguished Professor Award \_\_\_\_\_

H.M. "Hub" Cotton Award for Faculty Excellence \_\_\_\_\_

George Deer Distinguished Teaching Award \_\_\_\_\_

Outstanding Service-learning Faculty Award \_\_\_\_\_

Communication across the Curriculum Outstanding Faculty Award \_\_\_\_\_

Faculty Diversity, Equity & Inclusion Mentoring Award \_\_\_\_\_

*\*\* only required for Outstanding Service-learning Faculty Award\*\**

**2023**  
**Outstanding Service-Learning Faculty Award**  
**Department Chair/Head and Dean/Director Nomination Approval**  
**Sheet**

From: (Department Chair/Head)  
Thru: (Dean/Director)  
To: Faculty Award Selection Committee

I  [support]  [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee's packet is accurate.

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Department Chair/Head

Date

I  [support]  [do not support] this nomination.

To the best of my knowledge, the information presented in the nominee's packet is accurate.

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Dean/Director

Date



**\*\* only required for Outstanding Service-Learning Faculty Award\*\***

### Service-Learning Activities

|                                    |  |                                   |  |                 |  |
|------------------------------------|--|-----------------------------------|--|-----------------|--|
| <b>Course Number &amp; Title</b>   |  | <b>Number of Engaged Students</b> |  | <b>Semester</b> |  |
| <b>Community Partner</b>           |  |                                   |  |                 |  |
| <b>Service-Learning Activities</b> |  |                                   |  |                 |  |
| <b>Learning Goals</b>              |  |                                   |  |                 |  |
| <b>Course Number &amp; Title</b>   |  | <b>Number of Engaged Students</b> |  | <b>Semester</b> |  |
| <b>Community Partner</b>           |  |                                   |  |                 |  |
| <b>Service-Learning Activities</b> |  |                                   |  |                 |  |
| <b>Learning Goals</b>              |  |                                   |  |                 |  |
| <b>Course Number &amp; Title</b>   |  | <b>Number of Engaged Students</b> |  | <b>Semester</b> |  |
| <b>Community Partner</b>           |  |                                   |  |                 |  |
| <b>Service-Learning Activities</b> |  |                                   |  |                 |  |
| <b>Learning Goals</b>              |  |                                   |  |                 |  |